



**The City of
OKLAHOMA CITY**

Planning Department

Housing and Community Development Division
420 W. Main, Suite 920 Oklahoma City, OK 73102

**NOTICE OF FUNDING AVAILABILITY
FOR
EMERGENCY SOLUTIONS GRANT (ESG) 2017-2018**

Introduction:

The City of Oklahoma City (CITY) Planning Department Community Development Division is soliciting proposals from experienced service providers for 2017-18 Emergency Solutions Grant (ESG) funds in the amount of \$393,035 allocated to the City of Oklahoma City by the U. S. Department of Housing and Urban Development (HUD) for use in providing housing and services to meet the needs of homeless persons and families.

Applicants may submit proposals for all or part of the available funding under this solicitation. The City retains \$27,512 for Administration, leaving a total of \$365,523 for eligible projects. Submittals must be made electronically during the period **starting 1:00 pm July 14, 2017 and ending 5:00pm July 28, 2017**.

A technical assistance/question & answer meeting will be held **on July 14, 2017 from 10:00 am to 11:00 am** in the **EMBARK Large Conference Room, 431 W. Main Street, Suite B**. Attendance is **required** for all applicants.

Please contact Jerod Shadid at (405) 297-3608 or jerod.shadid@okc.gov for any questions you may have regarding this solicitation.

The CITY will review each proposal in regard to conformance with the guidelines outlined below as well as HUD's ESG program requirements. This solicitation outlines the type of programs requested and criteria that must be followed by each entity wishing to be considered for funding. Applicants can apply for all or part of the funds available. Please note that ESG funding is one year. Available funds are drawn on a reimbursement basis.

Applicants will be notified by **August 1, 2017** of the time to answer any questions about their proposal for the Continuum of Care Board. The Board will meet on **August 4, 2017**, in the Planning Department conference room, 420 W. Main, Suite 900. The Board will make recommendations for funding to be presented to the Social Services Committee of the City Council on **August 15, 2017** (Executive Conference Room, 3rd floor, 200 North Walker immediately following the council meeting) for its recommendations before being presented to the City Council for final approval.

Applicants with projects approved for funding will enter into an Operating Agreement, which will define ESG program regulations and special project terms and conditions.

The solicitation package for this ESG program is available at the Planning Department Community Development Division office, 420 West Main Street, Suite 920. This solicitation and the application form can also be found online at <http://www.coalitiontoendpoverty.org> . All submissions must be made electronically.

Section I. Eligible Applicants:

Applicants must be private nonprofit (registered 501c3) organizations and must demonstrate sufficient experience for the proposed activity or project and must have current capacity to administer and carry out this project.

Section II. Eligible Activities:

Applications can include one or more of the eligible ESG activities:

- Street Outreach
- Emergency Shelter
- Homeless Prevention TBRA and Housing Relocation and Stabilization Services
- Rapid Re-Housing TBRA and Housing Relocation and Stabilization Services
- Centralized Intake

Section III. Proposal Submission:

Each proposal must be submitted electronically by the stated deadline to jerod.shadid@okc.gov cc: stacy.tarpley@okc.gov. The CITY reserves the right to request other project-related information at any time during the proposal review process. Successful proposals will be required to submit additional documents prior to contract award.

Section IV. Evaluation Criteria:

Other Scoring Elements	Scoring Description	Possible Score	Actual Score
Previous Experience	Experience in the field, compliance with previous funding requirements, or no monitoring issues	0-5	
Capacity	Number to be served, capacity of agency	0-5	
Target Populations	Where primary beneficiaries are chronically homeless, veterans, families with children, or transitional age youth highest score is given	0-5	
Unmet Need	Consider if project is a duplication of existing services, provides a new service, provides for an unmet population or there is a documented need for the service	0-10	
Linking to Mainstream Services	Description of how program will assist clients in obtaining mainstream services, benefits, and non-employment income	0-10	
Assisting with Increasing Employment Income	Description of how program will assist clients in obtaining and increasing employment income	0-10	
Housing Stability	Description of how project will assist clients with obtaining housing stability	0-10	
Collaboration with the CoC	Membership in the Coalition to End Poverty, participation in a Committee, participation in CCMSA or VCCM	0-5	
Budget	Cost effectiveness based on number to be served	0-10	
Homeless/Formerly Homeless Involvement	Description of homeless/formerly homeless person involvement with ESG program	0-5	
Statement of Work	Overall description of proposed project, goals, and policies	0-25	
TOTAL SCORE		0-100	