Background

The U.S. Department of Housing and Urban Development (HUD) released the Continuum of Care (CoC) FY2019 CoC Program Notice of Funding Availability (NOFA) on July 3, 2019. The City of Oklahoma City Planning Department on behalf of the Oklahoma City CoC will submit a collaborative application to HUD for competition funds on or before September 30, 2019. One of the primary responsibilities of the CoC is to develop a new, renewal and reallocation process for selection and ranking criteria of projects for CoC Program funding.

Rating and Review Procedure for New and Renewal Project Applications

When considering new and renewal projects for award, City of Oklahoma City Planning Department staff will conduct a preliminary review of all applications to determine if the project meets the eligibility and threshold requirements as established by HUD. Planning Department staff will review project applications, documentation of 501(c)(3) status, program policies, Annual Performance Reports (APRs); monitoring reports, and A-133 audit reports as applicable. Any project not meeting the threshold requirements will not be further reviewed or considered for funding.

All projects that meet eligibility and threshold requirements will be presented to members of the CoC Governing Board. In accordance with HUD regulations, no member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefit to the organizations that the member represents. The CoC Board members are knowledgeable about homelessness and housing in the area and are broadly representative of the relevant sectors and subpopulations.

The CoC will establish a time frame that allows for review and discussion about the applications, questions and clarification about applications with applicant agencies, scoring of the applications, and presenting project scoring and ranking recommendations. The CoC Board determines the rank and funding levels of all projects considering all of the information provided to them on the application, APRs, monitoring reports and through the applicant presentations. City of Oklahoma City Planning Department staff will provide technical assistance by responding to questions of the CoC Board and correcting technical inaccuracies if they arise in conversation. Each CoC Board member is responsible for calculating scores for each new and renewal project. The average score for the project is then used to determine the ranking.

Renewal projects are scored and ranked according to the Renewal Score Sheet except for HMIS and Coordinated Intake projects as well as first time renewals or projects that have not been in operation for at least one year. Renewal HMIS and Coordinated Intake projects will be ranked at the top of the project rankings. Projects that have not been in operation for at least one year will be ranked after the renewal projects and ahead of new project applications. New projects will be scored based on the New Application Score Sheet and ranked after renewal projects.
The CoC uses a two-tiered ranking system. Tier 1 funding is equal to 94% of the CoC's Annual Renewal Demand and Tier 2 is for the remaining amount plus any funds available for bonus projects. A project may straddle the Tier 1 and Tier 2 funding line. The CoC Board considers adjustments for CoC and HUD priorities to best position the CoC to receive maximum overall amount of funding. Scoring results are delivered to applicants electronically with a reminder about the appeal process if a project application is rejected. Applicants not selected by the CoC to be included in the CoC submission to HUD may appeal by submitting their esnaps Solo Application directly to HUD no later than September 30, 2019, at 7:59:59pm (EST). Once the scoring is finalized funding recommendations are presented to the City Council for their approval.

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Reallocation

The Oklahoma City CoC has implemented a reallocation process that uses performance data to determine how efficient and effective CoC program resources are being expended to establish if reallocation should be considered to improve system performance and end homelessness within our community. If applicable, funds reallocated, voluntary or involuntary, will be made available for reallocation to create new projects during the local application process.

As part of the local application process for inclusion in the HUD CoC Collaborative Application projects are asked whether they wish to voluntarily re-allocation some or all their funding. Projects with poor performance and/or are not serving the intended population or with significant, unresolved findings are subject to reallocation. Applicants may appeal the decision, and the appeal must be considered by the CoC Board.

Renewal Score Sheet

	Scoring Tool
#1 Journey Home Participation	100% = 6 points 90% - 99% = 3 points 80% - 89% = 1 point <80% = 0 points
#2 Homeless Contribution	Homeless or formerly homeless Board member = 4 points
Housing Stability	90%+ = 8 points 80% - 89% = 4 points 75% - 79% = 2.5 points <75% = 0 points
Total Income	70% + = 6 points 50% - 69% = 3 points 30% - 49% = 2 points 10% - 29% = 1 points <10% = 0 points
Earned Income	50% + = 4 points 30% - 49% = 3 points 15% - 29% = 2 points

Last updated: 07/24/2019

Entered From	8% - 14% = 1 point <8% = 0 points
Exits to Homelessness	5% or less = 4 points 6% -10% = 2 points 11% - 25% = 1 point >25% = 0 points
Non-cash benefit -Stayers	85% + = 3 points 50% - 84% = 1 point <50% = 0 points
Non-cash benefit – Leavers	
Utilization Rate	90% + = 5 points 60-89% 2 points <60% = 0 points
# 4 Housing First/Low Barrier	1 point for every "Yes" response (Max 15 points)
Chronic	> 49% = 1 point 25% - 49% = .5 point
Veterans	<25% = 0 points
Youth	
Parenting Youth	
Domestic Violence	
No Income	50% + = 2 points <50% = 0 points
Multiple Conditions	50% + = 2 points <50% = 0 points
Identifiable Info	0% = 1 point 1% - 3% = .5 point
Veteran Status	>3% = 0 points

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City of Oklahoma City Continuum of Care (CoC)
2019 CoC Rating and Review Procedure

Project Start Date	
Head of Household	
Disabling Condition	
Destination	
Income at Entry	
Income at Annual Assessment	
Income at Exit	
Chronicity	
Timeliness	> 90 % = 5 points 75% - 89% = 2 point <75% = 0 points
Funds Expended	100% = 5 points 90% - 99% = 2.5 points >90% = 0 points
Housing v. Supportive Services	80% - 100% = 4 points 10% - 79% = 3 points 60% - 69% = 1 point >60% = 0 points
Timely Reimbursement Requests	Yes = 1 point No = 0 points
Findings or Concerns	Yes = 0 points No = 1 point
Cost Per Person	Below average = 1 point Above average = 0 points
Coalition membership	Yes = 1 point No = 0 points

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CCM participation	Yes = 1 point No = 0 points
TOTAL (Max Possible: 100 points)	

New Application Score Sheet

	Scoring Tool
# 1 Proposed Program	Clearly and in detail describes the scope of the project = 10 points Describes project, but lacks important details = 5 points Vaguely or inadequately describes project = 0 points
# 2 CoC Need	Clearly describes the need of the CoC and how the project will help move the community achieve HUD priorities and goals =10 points Somewhat describes the need of the CoC and how project will help community achieve HUD priorities and goals = 5 points Vaguely or inadequately describes the need of the CoC and how project will help community achieve HUD priorities and goals = 0 points
# 3 Journey Home	Clearly and in detail describes the project planned contribution to Journey Home = 6 points Vaguely or inadequately describes contribution to Journey Home = 0 points
# 4 Homeless Contribution	Homeless or formerly homeless Board member = 8 points
# 5 Agency Capacity and Experience	Extensive experience with government grants with high staff experiences in project administration and compliance = 6 points Some experience with government grants = 2 point No experience = 0 points
# 6 Housing First/Low Barrier	2 points for every "Yes" response (Max 30 points)
# 7 Project Populations	> 5 populations selected = 5 points 2-4 populations selected = 2 point
Housing v. Supportive Services	80% - 100% = 5 points 10% - 79% = 3 points 60% - 69% = 1 point >60% = 0 points
Cost Per Person	Below average = 2 point

Last updated: 07/24/2019

	Above average = 0 points	
Coalition membership	Yes = 2 point	
	No = 0 points	
CCM participation	Yes = 2 point	
	No = 0 points	
HMIS participation	Yes = 2 point	
	No = 0 points	
# 10 Proposal Presentation	Presented in a detailed, concise organized manner that was easy to understand and review = 12 points	
TOTAL (Max Points Possible: 100)		

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